

# Rare Book School: 2007 Scholarship Application

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Scholarship Email [rbs\\_scholarships@virginia.edu](mailto:rbs_scholarships@virginia.edu)

URL [www.rarebookschool.org](http://www.rarebookschool.org)

## APPLICATION INSTRUCTIONS

Applications for RBS scholarships will be accepted through 31 August 2007. The RBS Scholarship Committee chair will notify scholarship applicants of its decision via email on 5 October 2007. Please note that the timelines between the awarding of scholarships in October and the January sessions are very tight. If you contemplate applying for a January course, please indicate your intention as part of your personal statement when you submit your scholarship application. Note that, while scholarship recipients receive free tuition to an RBS course, these awards do not include support for other expenses such as transportation or housing.

RBS scholarship applications may be submitted by email, by fax, or by mail. If sent electronically, materials should be sent as individual email attachments to [rbs\\_scholarships@virginia.edu](mailto:rbs_scholarships@virginia.edu). Applications that lack any components at the time of the 31 August 2007 deadline will not be considered.

To compete for an RBS scholarship, please provide the following:

1. This application form.
2. A current résumé or C.V.
3. A confidential letter of recommendation, following these guidelines:
  - a. If you are employed: a letter from your supervisor or employer, including information regarding what institutional support for RBS, if any, is available to you.
  - b. If you are self-employed or a student: a letter from a person (or instructor) who is familiar with your work and interests.

This letter should be sent directly to the Scholarship Committee. The person writing your recommendation should include the following sentence at the top of his or her letter: "This is a letter of recommendation for [your name], who is applying for a scholarship to Rare Book School in the current cycle."

4. A personal statement (no longer than one page) in which you also:
  - a. Explain how you anticipate that attending RBS will help you in developing your professional skills.
  - b. Explain why receiving this scholarship is necessary for you. If you are currently employed, please explain the likelihood of receiving institutional support for tuition, travel, housing, &c., or the circumstances which might preclude such support.

In making its awards, the RBS Scholarship Committee will give special consideration to applicants who represent under-served communities or whose institutions do so. In their personal statements, applicants who meet these criteria should so identify themselves and as relevant briefly describe the nature of the communities served.

Mr \_\_\_\_\_  
(circle one)

Ms \_\_\_\_\_ (LAST NAME) (First Name) (If used, Middle Initial or Name)

Business Address: \_\_\_\_\_  
(Position/Title and [if relevant] Division)

\_\_\_\_\_  
(Institution)

\_\_\_\_\_  
(Number and Street)

\_\_\_\_\_  
(City) (State) (Zip Code)

Home Address: \_\_\_\_\_  
(Number and Street)

\_\_\_\_\_  
(City) (State) (Zip Code)

Business Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
(Area Code) (Area Code)

Email: \_\_\_\_\_ Fax: \_\_\_\_\_  
(Area Code)

Preferred Address: What address would you like RBS to use in correspondence with you? Business \_\_\_ Home \_\_\_

**EMERGENCY CONTACT:** In the space below, give the name, relationship, address, and telephone number of the person to be notified in case of emergency:

(date) (#) (date rec'd) (date entered) (date acknowledged) (date sent to Comm) (decision emailed) (date hardcopy decision mailed)

1. Have you taken an RBS course in the past?  Yes  No
2. Have you received an RBS scholarship in the past?  Yes  No
3. If you receive a scholarship, how will you arrange for the time to take your RBS course or courses?
  - My institution will give me professional leave time to attend.
  - My institution will/can not give me professional leave. It will be necessary for me to take vacation time (or unpaid leave) in order to attend this course.
  - Not a problem: I am a student, retired, or I have summers off.
  - Not applicable: I am self-employed
  - Other (please explain):
4. If you receive a scholarship for an RBS course, how will you arrange payment for your housing?
  - My institution will pay for all (or almost all) of my housing.
  - My institution will pay for \_\_\_\_ % of my housing.
  - I will pay for my own housing.
  - Not applicable: I will stay with friends, or I will commute.
5. If you receive a scholarship for an RBS course, how will you arrange payment for your travel (excluding public transportation)?
  - My institution will pay for all (or almost all) of my long-distance travel.
  - My institution will pay for \_\_\_\_ % of my long-distance travel.
  - I will pay for my own long-distance travel expenses.
  - I will pay for my own travel expenses, but I live fairly close to RBS and it won't be a big problem to cover them myself.
  - Not applicable: I will only have local travel expenses.
6. Which of these categories most closely defines what you do for a living? (check more than one, if necessary):
  - Rare book librarian in a professional position
  - Archivist/manuscript librarian in a professional position
  - General librarian in a professional position, with some rare book duties
  - General librarian in a professional position, with no rare book duties
  - Non-professional working in a library, with some rare book/archive duties
  - Non-professional working in a library, with no rare book/archive duties
  - Teacher/professor
  - Graduate student in a Master's degree program in librarianship or information science  
     \_\_\_ full time \_\_\_ part time
  - Graduate student  
     \_\_\_ full time \_\_\_ part time  
     in what field? \_\_\_\_\_
  - Work in the antiquarian book trade
  - Conservator/binder/preservation librarian
  - Work in a museum or similar research institution in work not directly related to libraries  
     \_\_\_ professional position      \_\_\_ non-professional position
  - Other (please explain):
7. RBS scholarships are awarded without regard to a particular course; if you were to receive a scholarship, what course would be your first choice? Your second choice?

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(Date)

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(Signature of Applicant)